



DECISIONS
OF THE 56TH SESSION OF
THE ICDO EXECUTIVE COUNCIL
Bishkek, 18-19 October 2023

Decision 1

Opening of the 56th Session

The Executive Council,

Acting in accordance with Article 25 of the Constitution and Article 11 of the Internal Regulations,

Having examined the presence of the Member States of the Council at the session,

1. Registers present the following Member States: Algeria, Azerbaijan, Bahrain, Burkina Faso, Cameroon, China, Ivory Coast, Egypt, Georgia, Ghana, Jordan, United Arab Emirates, Tunisia, Kuwait, Kyrgyzstan, Senegal, Saudi Arabia, Russian Federation, Qatar, Pakistan, Kazakhstan.

Present online: Mauritania, Niger.

2. Registers absent the following Member States: Sudan.

3. Confirms hereby the legality of the session in accordance with Article 25 of the Constitution.

4. Welcomes H.E. Mr. Azamat Mambetov, the State Secretary for Emergency Situations of Kyrgyzstan, as the President of its 56th Session.

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Decision 2

Online participation of delegates in the 56th Session of the Executive Council

The Executive Council,

Guided by the Constitution and the Internal Regulations of the ICDO,

1. Decides on an exceptional basis to allow accredited representatives of Member States to deliver their statements, to vote and to exercise other functions as delegates remotely by means of videoconference.

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Decision 3

Adoption of the Agenda

The Executive Council,

Acting in accordance with Articles 74 and 75 of the Internal Regulations,

1. Adopts the draft Agenda (Annex 1) as presented by its President.

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Decision 4

Opening of the ICDO Regional office for the Central Asian region in Bishkek

The Executive Council,

Taking into account the proposal of the Russian Federation to support the initiative of the Kyrgyz Republic to open a regional office for the Central Asian region in Bishkek, Kyrgyz Republic,





1. Instructs the Deputy Secretary General to carry out activities for its opening by the end of 2023.

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Decision 5

Report on the activities of the Secretary-General since the 55th session of the Executive Council

The Executive Council,

Having examined the report of the Secretary-General on ICDO activities since the 55th session of the Executive Council,

1. Takes note of the report of the Secretary General and
2. Decides to transmit it to the General Assembly for consideration.

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Decision 6

Contributions and arrears

The Executive Council

Having examined the arrears of contributions owed by the Member States;

- 1- Expresses its concern at the unsatisfactory rate of settling the arrears in contribution by Member States, noting in this regard that the relevant work had to be done by the Secretary General,





2. Thanks the States which have settled their contributions and arrears;
3. Reminds the Resolution V of the 22nd General Assembly which stipulates that “the Article 5 of the Constitution shall be applied to the countries with arrears of 200.000 CHF or more”;
4. Proposes to the General Assembly to suspend the rights of Member States that are more than two years in arrears at its session in 2024.
5. Strongly urges the Member States that have arrears in contributions to settle them in accordance with their respective settlement plans by the end of the year 2023.
6. Recommends the General Assembly to adopt the resolution on excluding countries whose arrears exceed more than 3 years unless they adhere to the settlements procedure approved by the committee specializing in settling arrears situations from the Executive Council and elaborating relevant procedures

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Decision 7

Report of the Financial Oversight Commission

The Executive Council

Having examined the report of the Financial Oversight Commission (Annex 2).

1. Thanks the Commission for the work done;
2. Adopts the report of the Commission;
3. Requests the Permanent Secretariat to implement recommendations contained in the report and to report to the Commission on the implementation of the said recommendations at the upcoming meeting of the Commission.
4. Requests also the Permanent Secretariat to submit financial reports to the Financial Oversight Commission, as well as President and/or Vice President of the Executive Council upon their request





5. Decides that the composition of the Financial Oversight Commission will remain unchanged.

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Decision 8

The Budget for Financial Year 2024

The Executive Council,

Deeply concerned at the increasing gap between income and spending in the Permanent Secretariat,

Reiterating its concern about the excessive spending in the Permanent Secretariat,

1. Decides to approve the budget for the financial year 2024 with the cap of CHF 2 265 500 in spending in accordance with the proposals of the Deputy Secretary General (Annex 3),
2. To approve the proposals of the Kingdom of Bahrain «Campaign to support the organization's resilience» (Annex 4).

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Decision 9

Reserves of the ICDO

The Executive Council

Alarmed by the decreasing of the reserve fund of the ICDO,

Expressing its concern at excessive spending in the Permanent Secretariat,

Having examined the report of the Financial Oversight Commission and the proposals made by the Deputy Secretary General

Reaffirming Decision 9 of 53rd session,





1. Prohibits the Secretary General or other official-in-charge of the Permanent Secretariat to use the reserve funds of the ICDO if the amount of those funds is below CHF 3000000 without a prior permission of the Executive Council.
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Decision 10

Affiliate Members

The Executive Council,

1. Decides that the applications for the Affiliated Member status can be considered through the silence procedure among the Executive Council Members in the intersessional period, taking into the account of the consent of the member state concerned is mandatory.
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Decision 11

Training and Capacity-Building Activities

The Executive Council,

1. Welcomes the report of the Director for International Cooperation on the Training Committee activities.
2. Notes the excellent work of the Committee.
3. Expresses satisfaction with the improved quality and effectiveness of the trainings provided.





4. Approves the training plan for 2024 proposed by the Committee to include a training programme for specialists from the Republic of Cameroon in China.

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Decision 12

Theme for the World Civil Defense Day – 2025

The Executive Council

1. Decides that the theme for the World Civil Defense Day – 2025 will be «Civil defence, guarantee of security for the population».

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Decision 13

Report of the Legal Counsel

The Executive Council

1. Takes note of the report of the Legal adviser as presented.

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Decision 14

Elections of the Presidency and Vice-Presidency for the term of 2024-2025

The Executive Council,





Acting in accordance with the Constitution and the Internal Regulations of the ICDO,

1. Elects the Russian Federation as its President for the term 2024-2025,
2. Elects Bahrain as its Vice-President for the term 2024-2025
3. Expresses profound gratitude to the Republic of Kyrgyzstan for its efforts as the Presidency of the Executive Council.

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B.E. Azhikeev

President of the Executive
Council of ICDO



M. Yap

Secretary General of
ICDO

Annexes:

- Annex 1: Agenda.
- Annex 2: Report of the Financial Oversight Commission.
- Annex 3: Annual Budget for 2024.
- Annex 4: proposals of the Kingdom of Bahrain.



**Program of the 56th session of the Executive Council of the International
Civil Defense Organization on October 18-19, 2023 in Bishkek**

№	Time	Name of the event	Place
17th October 2023 (Tuesday)			
1.	During the day	Arrival of the participants of the 56th session of the ICDO Executive Council	Bishkek
2.	Pending confirmation	Meeting of participants at Manas airport	
3.	Pending confirmation	Transferfrom Manas airport to Orion Hotel	
18th October 2023 (Wednesday)			
4.	08:30-09:00	Registration of participants for the 56th ICDO EC Meeting	Conference Hall of the Orion Hotel
5.	09:00-09:10	Opening ceremony. Official speech by the Minister of Emergency Situations of the Kyrgyz Republic, Major General B.E. Azhikeev (Moderator)	
6.	09:10-09:20	Official speech by the President of the Cabinet of Ministers of the Kyrgyz Republic Akylbek Usenbekovich Japarov	
7.	09:20-09:30	Official speech by Mariatou Yap, Secretary General of the International Civil Defence Organization	
8.	09:30-09:40	Group Photo	
9.	09:40-10:10	Coffee Break	
10.	10:10-10:30	Report of the Commission for the Verification of Credentials	
11.	10:30-11:00	Adoption of the agenda	
12.	11:00-12:00	Report of the Secretary General on the activities of ICDO	
13.	12:00-12:30	Permanent staff of the Secretariat	
14.	12:30-13:30	Lunch	
15.	13:30-13:50	Presentation of the contribution report	
16.	13:50-14:10	2023 Budget execution presentation and comments	



№	Time	Name of the event	Place
17.	14:10-17:40	Reports of the Commissions by their Presidents: - Administrative Commission - Commission for alleviation of arrears and review of contributions - Financial Commission	
18.	17:40-18:00	Approval of the draft budget for 2024	
19.	18:00-19:30	Dinner	
19th October 2023 (Thursday)			
20.	08:30-09:00	Registration of participants for the 56th meeting of the ICDO Executive Council	Conference Hall of the Orion Hotel
21.	09:00-09:45	Review of the implementation of decisions of the 55th Executive Council	
22.	09:45-10:00	Demonstration of the video about the activities of the ICDO	
23.	10:00-10:45	Questions submitted by the Secretary General	
24.	10:45-11:00	Coffee Break	
25.	11:00-11:45	Questions submitted by ICDO members	
26.	11:45-12:00	Recommendations of the ICDO Training Committee	
27.	12:00-13:00	Lawyer's report on topical legal issues of the ICDO	
28.	13:00-14:00	Lunch	
29.	14:00-14:30	Theme of the World Civil Defence Day 2025	
30.	14:30-15:15	Election of the President and Vice-President of the Executive Council	
31.	15:15-15:30	Coffee Break	
32.	15:30-17:00	Consideration and adoption of decisions of the 56th Executive Council	
33.	17:00-17:30	Closing Ceremony	
34.	19:00-21:00	Cultural program Dinner on behalf of the Minister of Emergency Situations of the Kyrgyz Republic, Major General B.E. Azhikeev	Ethno-complex "Supara"





Protocol and recommendations of the ICDO Financial Commission

19.06.23-20.06.23

In accordance with the decisions of the Executive Council, the Financial Commission was held from 19 to 20 June 2023 and was composed of the following members:

- Mr. Azamat MAMBETOV, President of the Financial Commission,
- Mr. El Hadi BOUNOUA, Member of the Financial Commission,
- Mr. Irakli ARABIDZE, Member of the Financial Commission.

The meeting opened with a welcoming speech by the Secretary General, Madame Mariatou Yap, wishing to all participants a fruitful work.

The following members of the Permanent Secretariat were present during the work:

- Mr. Andrey KUDINOV, Deputy Secretary General of the ICDO,
- Mr. Lotfi AUADI, Financial Manager of ICDO.

In the course of its work, the commission analyzed the following issues:

1) Implementation of the ICDO budget in 2023.

At the 55th session of the Executive Board, the budget for 2023 was approved in the amount of 3,077,100 Swiss francs, for the following articles:

- Article 1: Official events – CHF 220,000.
- Article 2: Employee costs – CHF 1,582,000.
- Article 3: Business trips – CHF 110,000.
- Article 4: Training and technical assistance – CHF 600,000.
- Article 5: IMCC – CHF 85,000.
- Article 6: Accounting and legal costs – CHF 223,600.
- Article 7: Functioning of the Secretariat – 47,000 Swiss francs.





- Article 8: Maintenance of the building and vehicle fleet – CHF 198,500.
- Article 9: Miscellaneous expenses – CHF 11,000.

The Commission was provided with documents on the receipt of contributions from member countries in 2023 to the ICDO accounts in the amount of CHF 1,011,224.14. In addition, ICDO received CHF 671,482.61 (CHF 192,200 for the Regional Office in Cameroon) as an administrative contribution for humanitarian projects and CHF 124,858.40 from the placement of funds for humanitarian projects and the reserve fund on deposits.

The Commission concluded that the funds received were not sufficient to fully cover the entire budget in fiscal year 2023 and that a transfer from the Organization's reserve fund was required. The reserve fund as at 31 May 2023 is CHF 5,191,216.29.

The Commission noted that the reserve fund is decreasing annually (2020 – 7,500,000, 2021 – 6,400,000, 2022 – 5,050,000, forecast for 2023 – 4,500,000).

The Commission drew attention to the insufficient work done to reduce arrears, which led to an increase in arrears. As of May 31, 2023, the amount of arrears in contributions was CHF 9,167,861.50 (CHF 8,111,382.00 in 2020, CHF 8,374,766.00 in 2021, CHF 8,560,315.66 in 2022), which greatly complicates the work of the Organization.

Commission Recommendation No. 1 to the Executive Council to consider not including in members of the Executive Council States that have been in arrears for more than 3 years. Members of the Executive Council should honor their commitments and set an example for other States with regard to the payment of contributions.

The main observations of the commission in the detailed analysis of budget execution by chapters:

a) Article 1 – "Official events"

The Commission focused on the travel of members of the Permanent Secretariat to Mauritania and Moscow (random verification) and concluded that the Secretary General was not fully complying with Decision 8 of the 55th session of the Executive





Council, as well as the recommendations of the Financial Commission 2022 (the Secretary General's business class ticket to Mauritania costs CHF 2,877.00 and to Moscow CHF 6,957.00).

The Commission drew attention to the fact that the Secretary General was accompanied by her assistant on all trips, which placed a significant additional burden on the budget and expenditure of appropriations.

***Commission Recommendation No. 2** to rationalize travel expenses by reducing the budget burden as much as possible, in particular reducing the purchase of business class tickets, as well as optimizing the composition of the ICDO delegation participating in missions.*

b) Article 2: "Expenses for employees"

The mandatory salary costs of the ICDO Permanent Secretariat amount to 1,582,000 Swiss francs, which is barely covered by the total amount of contributions (1,592,000 Swiss francs) if paid in full by all ICDO member countries. This chapter of the budget is the costliest and requires reduction, as well as austerity (revision of salaries and organizational structure of the Permanent Secretariat without compromising the quality of realization of tasks).

The Commission expressed concern following the report of the financial manager on the procedure for purchasing air tickets for the Organization's events and meetings. Part of the tickets is purchased by an employee of the IMCC, which is not his direct function and, according to the words of the employee of the IMCC, significantly distracts him from performing his main functions.

***Recommendation of the Commission No. 3** to entrust the staff of the Permanent Secretariat with tasks in accordance with those prescribed in their employment contracts and to centralize as much as possible the procedure for purchasing tickets for ICDO events.*

The staff costs of the Permanent Secretariat have increased by 6% compared to 2022 and amount to CHF 1,582,000 in accordance with the approved budget, which is a cause for concern. Generally, when an organization has financial difficulties, one of





the ways to maintain financial stability is to optimize the organization's personnel, but we find that the organization's staff is fully preserved.

Commission Recommendation No. 4 to immediately develop a cost optimization plan for the Organization and submit it to the Executive Council for approval in 2023.

To present a midterm plan of options for optimizing the staff of the organization, reducing the cost of maintenance of the Secretary General and his deputy, optimizing the travel costs of Secretariat's staff (refusal to travel in business class, optimizing the composition of members of the ICDO delegation taking part in business trips and other activities), reducing the cost of performing tasks not related to the core functions of the Organization.

c) Article 3 – "Business trips"

Recommendation of the Commission No. 5 to optimize the costs of organizing business trips for employees of the Permanent Secretariat. The Commission saw a risk that the balance of the mission's budget might be insufficient before the end of the year. The Commission proposes, to the extent possible, to make use of the facilities of IMCC for organizing meetings via videoconference.

d) Article 4 – "Training and technical assistance"

Recommendation of the Commission No. 6 having considered the training plan for 2023, the Commission recommends that the Secretary General and the Permanent Secretariat strictly comply with the training plan and, in accordance with the guidance of Decision 5 of the 55th session of the Executive Council, use the positive balance of the budget for trainings.

e) Article 5 – "IMCC"

Documents and equipment purchased for the International Monitoring and Coordination Centre and the Permanent Secretariat have been presented to the Commission.





The Commission, having taken note of the report of the IMCC staff member, notes with satisfaction the considerable efforts made in the development of the International Monitoring and Coordination Centre and the Permanent Secretariat.

Recommendation of the Commission No. 7 to draw up a detailed annual plan for the acquisition and upgrade of hardware and software for IMCC and the Permanent Secretariat, as well as to concentrate development for the use of information and products provided for Member States.

f) Article 6 – "Accounting and legal expenses"

The Commission noted the stability of expenses related to accounting and legal costs in the first semester of 2023. The positive balance as of May 31, 2023 can largely cover the fiscal year.

g) Article 7 – "Functioning of the Secretariat"

The Commission considered the information provided.

h) Article 8 – "Maintenance of the building and vehicle fleet"

The Commission considered the information provided.

i) Article 9 – "Other expenses"

The Commission considered the information provided. The costs of various expenses, in particular bank charges, are minimal compared to the allocated budget.

(2) Analysis of the budget and functions of the Regional Office in Cameroon.

The Commission took note of the establishment of the Regional Office in Cameroon as a sign of the Organization's development and examined the regional office's total budget amount of CHF 192,200 for 2023 (12% of total annual contributions).

The Commission, in the process of a detailed analysis of the budget of the Regional Office in Cameroon, expressed concern about the salary of the head of the Office permanently residing in Cameroon (7500 Swiss francs + 1000 Swiss francs for miscellaneous expenses), which, at first glance, is too expensive and unjustified.







The Permanent Secretariat will ensure the presence of members of the Financial Commission in 2023 at the session of the Executive Council 2023. The results of the work of the Financial Commission 2023 will be presented at the session of the Executive Council 2023.

Geneva, 20 June 2023

Signatories:

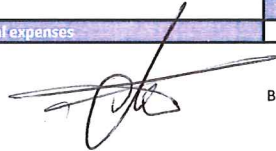
Mr. Azamat MAMBETOV, Chairman of the Financial Commission

Mr. El Hadi BOUNOUA, Member of the Financial Commission

Mr. Irakli ARABIDZE, Member of the Financial Commission



Expenses		Budget 2024
1	Chapter 1 : EVENTS	
1	General Assembly & Executive Council	100'000.00
1.1.1	1. Tickets	
1.1.2	2. Hotels	
1.1.3	3. Others	
2	Commissions	20'000.00
1.2.1	1. Tickets	
1.2.2	2. Hotels	
1.2.3	3. Others	
3	ICDO Conferences (Regional, Training...)	20'000.00
1.3.1	1. Tickets	
1.3.2	2. Hotels	
1.3.3	3. Others	
		140'000.00
2	Chapter 2 : HUMAN RESSOURCES	
1	Salaries - Full Time Employees	780'000.00
2	Contribution Health Insurance	58'000.00
3	LPP	105'000.00
4	Accident Insurance, LAA	15'000.00
5	Insurance "perte de gain"	10'000.00
		968'000.00
3	Chapter 3 : MISSIONS	
1	Travel	25'000.00
2	Per Diems	20'000.00
3	Hotel & Meals	10'000.00
4	Others	
		55'000.00
4	Chapter 4 : TRAINING & TECHNICAL ASSISTANCE	
1	Training	500'000.00
4.1.1	1. Tickets	
4.1.2	2. Hotels	
4.1.3	3. Others	
2	Technical Assistance	120'000.00
		620'000.00
5	Chapter 5 : IMCC	
1	IMCC Follow up (Management, ...)	50'000.00
		50'000.00
6	Chapter 6 : ACCOUNTANCY/LEGAL	
1	Accounting	30'000.00
2	Audit	20'000.00
3	Experts et translators	15'000.00
4	Legal Affairs	100'000.00
		165'000.00
7	Chapter 7 : SECRETARIAT FUNCTIONNING	
1	Office & Kitchen Supplies & Equipment	5'000.00
2	Telecommunications, Internet, Post	18'000.00
3	Photocopies, Printing	10'000.00
5	Receptions	5'000.00
		38'000.00
8	Chapter 8 : BUILDING AND CARS	
1	Rent, Electricity, Water, Heat, Maintenance	150'000.00
2	Building: Insurances	6'500.00
3	Cars: Fuel and Maintenance	5'000.00
4	Cars: Auto Insurance	12'000.00
5	Cleaning service	22'000.00
6	Temporary driver	23'000.00
		218'500.00
9	Chapter 9 : OTHER	
1	Exchange loss	10'000.00
2	Fees on ICDO Accounts	1'000.00
		11'000.00
	Total expenses	2'265'500.00



B.E. Azhikeev

M. Yap 



Campaign to support the organization's resilience:

Based on the report of the Secretary-General of the Organization and the Finance Committee for the years 2021 to 2023 and the recommendations of Executive Council No. (53-54-55) and the report of the Deputy Secretary-General and his message sent to the Council on various administrative events excluding the financial tasks and the adoption of Executive Council feature No. 55. With regard to the bilateral approval from both the Secretary-General and her deputy regarding both administrative and various expenses, in addition to the misuse of authority in employment and the lack of essential partnerships such as paying subscriptions, various transgressions, and pending cases in the courts

After reviewing the attached documents in this regard, and to ensure financial and administrative control and enable the organization to carry out its tasks and sustain it, we therefore propose the following:

Recommendation No. 1:

Activating the constitutional and pivotal role of the International Civil Defense Organization in accordance with Article No. 2 of the Constitution. Considering that the organization is the international platform for civil protection, civil defense, and emergency situations, the focus must be on the following:

1. Training programs and building national cadres for member states;
2. Auditing and providing consultations to improve specialized capabilities;
3. Technical assistance by supporting the teams technically and providing assistance to provide equipment, enhance capabilities, and provide technical aid to countries in need or in distress;
4. Strengthening international cooperation in the fields of civil protection, disaster management, risk analysis, and means of forecasting and early warning.


Recommendation (2)

Begin taking immediate administrative measures and removing countries from the Executive Council whose arrears exceed more than 3 years unless they adhere to the settlements approved by the committee specializing in settling arrears situations. If countries are unable to pay these arrears, isolation will be activated to radically end this problem.

Recommendation (3)

Cancellation of any regional offices that were previously approved to stop the financial burden and the exorbitant costs incurred by the organization, especially since it did not provide any benefit to the member states, causing the already bloated financial deficit to inflate.

 /Mariatou Yap

 /B.E. Azhikeev



Recommendation (4)

Activating Resolution No. 8 of the Executive Council at its session No. 55, Recommendation No. 1 of the Finance Committee, and Recommendation No. 2 of the Deputy Secretary-General, related to reducing travel expenses to a minimum for official events by canceling business class travel and reducing expenses For the Secretary-General and his deputy to create a central system for tickets, which, unfortunately, the General Secretariat did not adhere to.

Recommendation (5)

Forming a committee headed by the Chairman of the Executive Council and the membership of his deputy and the Chairman of the General Committee to reconsider the recruitment mechanism so that it is carried out according to a clear mechanism, taking into account the representation of all continents and clarifying the conditions for application and acceptance, the required tasks, the nature of contracts, and qualifications.

Recommendation (6)

Reducing the General Secretariat's staff to the operational minimum while retaining specialists who perform key functions of the organization's work.

Recommendation (7)

Organizing sub-meetings through video communication technology, not sending sub-secretariat employees for non-essential tasks, and reducing the secretariat delegation to the minimum.

Recommendation (8)

Develop a fixed training plan and adhere to it literally, not exceeding the required limit, taking into account the needs of countries, and distributing seats according to the types of training, in addition to accrediting the participants by the scientific committee for training and the international communication point in the organization to achieve the maximum benefit, as training and the exchange of experiences are considered among the foundations of this organization.

Recommendation (10)

Ending any regional meetings for a specific group of countries and focusing on the main meetings or meetings of committees and technical teams only.

Recommendation (11)

Stop all legal procedures taken against former international civilian employees of the Secretariat, taking into account that all administrative and financial responsibilities fall on the Secretary-General in accordance with Article No. 27 of the Constitution, not to mention the unjustified costs of these procedures (law firm fees and other judicial costs). Relevant amounts), whether paid or expected to be paid in the future.

 /Mariatou Yap

 /B.E. Azhikeev



Ending the current procedures at the criminal or civil level and settling all compensation due to former civilian employees of the General Secretariat in accordance with their respective employment contracts.

Recommendation (12)

The accounts employee is committed to the previous Executive Council decision regarding the approval by both the Secretary-General and his deputy of all expenses and various financial details in a bilateral and transparent manner and the submission of financial reports to the Chairman of the Executive Council and his deputy upon request.

Recommendation (13)


Developing an integrated plan by the Secretary-General and his deputy to reduce expenses and reduce the budget as much as possible and to solve the outstanding problems in which no change has occurred since the departure of the Acting Secretary-General and not to use the reserve except with the approval of the Executive Council and in accordance with specific controls and for reasons of necessity in order to solve financial and administrative problems

Recommendation (13)

Imposing oversight by the Chairman of the Executive Council and his deputy on the literal implementation of the recommendations of the previous councils and the current council through visits to the organization's headquarters and ensuring the General Secretariat's commitment to what is stated therein, the transparency and clarity of all procedures and decisions, and not burdening the organization with personal costs outside the scope of contracts, the constitution, and internal regulations

Achieving this will be an effective step for progress and creating tangible development to reach the goals for which we are meeting, which is strengthening capabilities to help protect residents, property, and the environment and working with disasters and crises at the required professional level and through real cooperation and integration between everyone.

 /Mariatou Yap

 /B.E. Azhikeev

